

GOVT. COLLEGE OF ENGINEERING AND RESEARCH, AWASARI

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No. GCOEARA/Store/2016-17/ 3872

Date: 23 NOV 2016

To,
HOD- Computer Engineering for display on College Website

Subject : Quotation for supply of stationery


Please send your quotation for the following items on the terms and conditions listed below, mentioning our reference letter number, date and due date of quotation on your sealed envelop, on or before **05.12.2016** at 5.00 pm.

Sr.No.	Specification	Qty.	Unit
1	Gum Bottle, 300ml Camel	100	No.
2	Gum Bottle, 750ml, Camel	20	No.
3	Permanent Marker Pen (Red-5, Blue-5), big-10, small-10	20	No.
4	White board Marker Pen	100	No.
5	Fevistick	50	No.
6	Stapler, small, Kangaro	50	No.
7	Punching machine, small, Kangaro	50	No.
8	Stapler pin for small stapler, Kangaro	10	Box
9	Scale, steel	10	No.
10	Whitener, Camelin	50	No
11	Sketch Pen	20	Pkt
12	Pencil, Apsara / Natraj	100	No.
13	Cello tape, 2" brown	20	No.
14	Cello tape, 1" white	20	No.
15	Flag, paste it	50	Pkt
16	White board duster	50	No.
17	Chalk board duster	50	No.
18	Chalk box, white	30	Box
19	A4 size xerox paper rim, 70 gsm, image copier	300	No.
20	Box file	300	No.
21	100 pages register	100	No.
22	Office file, simple clip, 260 gsm cardboard	500	No.
23	Sutali	5	Kg
24	Pen, Blue- 60, Red- 20, Black - 20	100	No.
25	Scissor	10	No.
26	Empty pin box	20	No.
27	Big Stapler, Kangaro	10	No.
28	Punching machine, big, Kangaro DP 800	5	No.
29	Highlighter, camlin	30	No.
30	Lock, 50mm, 6 levers	50	No.
31	Computer DVD, Sony	50	No.
32	Envelope, small	500	No.
33	Envelope, Big	500	No.

34	Eraser, Camelin / Apsara	50	No.
35	Sharpner, Camelin / Apasara	50	No.
36	Rubber packet, (samall packet)	20	No.

Terms & Conditons

- 1 Taxes – Inclusive / if extra clearly mention the percentage.
 - 2 Delivery period –
 - 3 Payment Terms –
 - 4 Quotation Validity –
 - 5 Warranty -
 - 6 Guaranty-
- } Mention clearly
- 7 Delivery Charges – Free / if extra mention clearly.
 - 8 The part supply and its bill will strictly not be entertained.
 - 9 If you fail to supply the stores within the specified period, the order will be treated at cancelled without any information.
 - 10 The material will be accepted subject at approval(after inspection of the material),If rejected it will be returned to you at your cost.
 - 11 The material to be supplied should be strictly according to the specification only.
 - 12 Octroi is not applicable since Institute is located in Gram Panychayat area.
 - 13 Please attach copy of your shop registration certificate alongwith your quotation, without which your quotation will not be accepted.


 (Dr. A. S. Pant)
 Principal

Govt.College of Engineering & Research Awasari